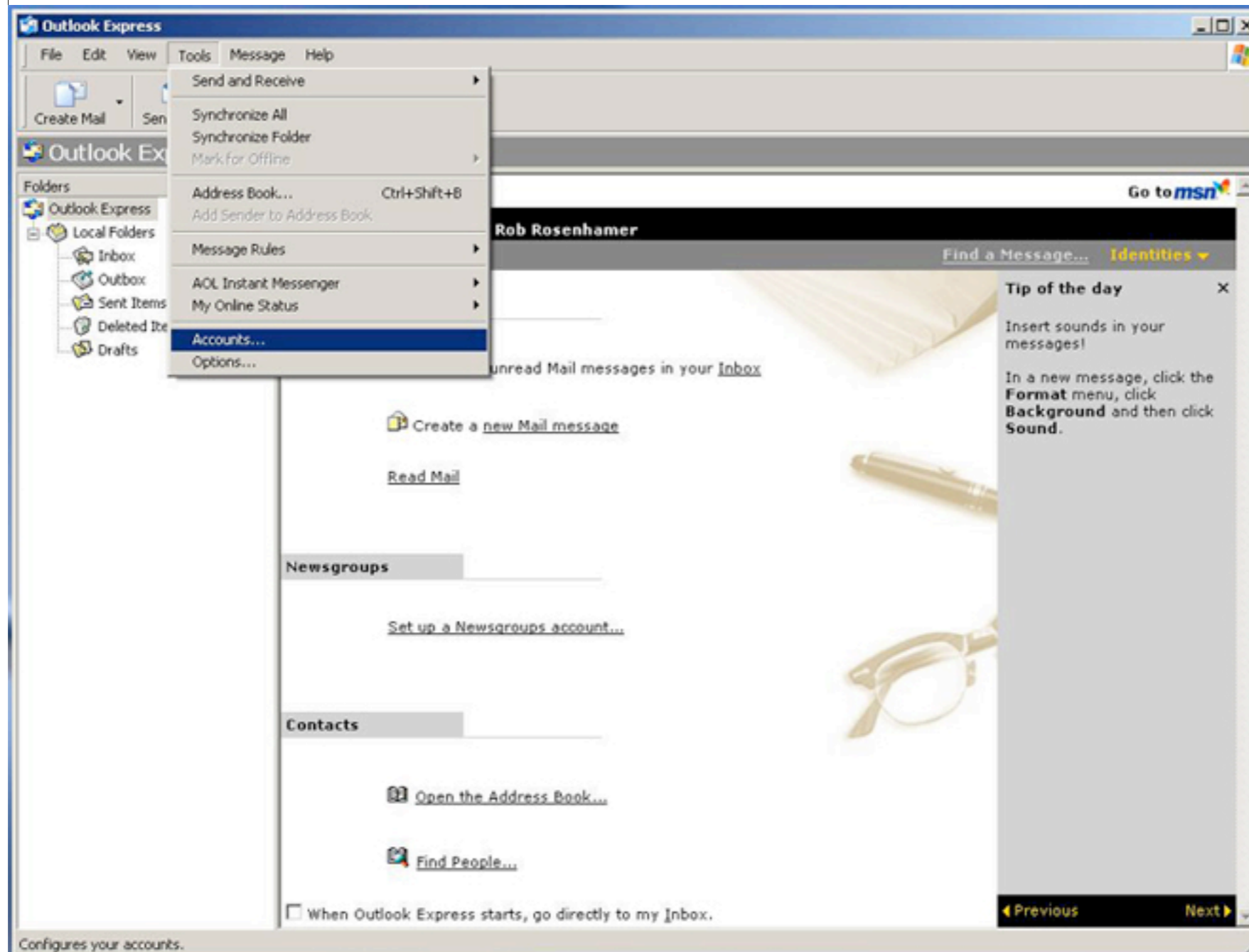


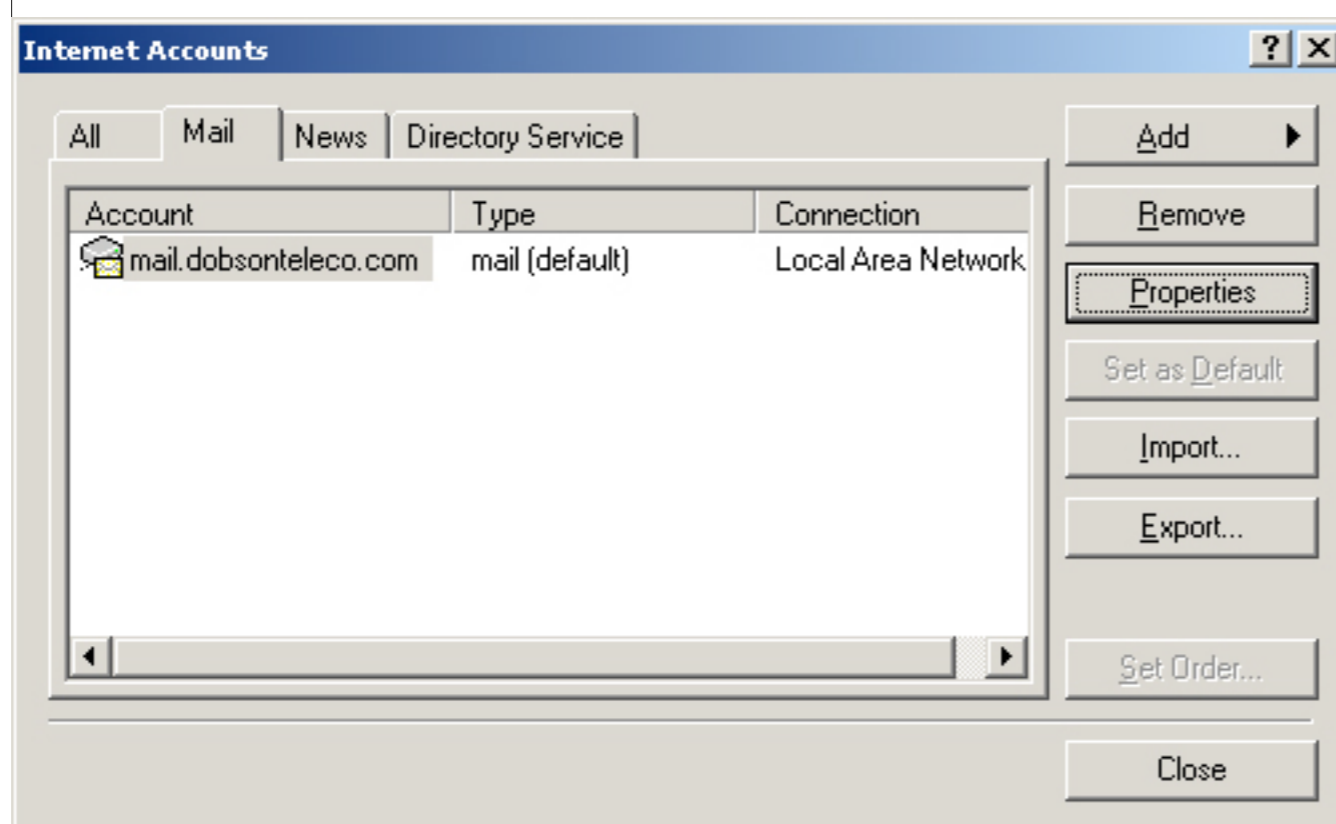
[Back to Support Home.](#)

This document will walk you through the steps necessary to change your Outlook Express settings..

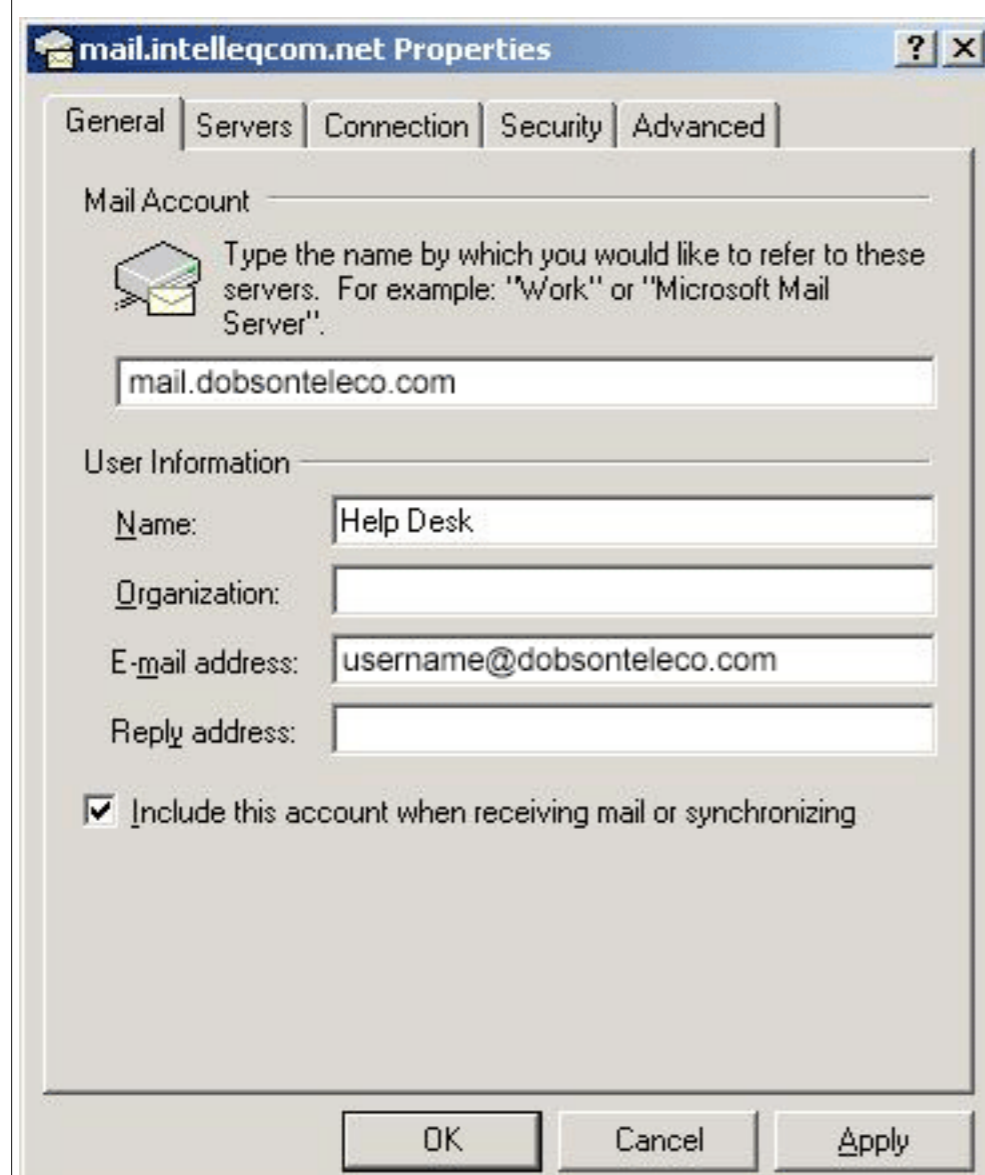
Open Outlook Express and click on **Tools** and then **Accounts** -



You should see this screen -



Click on the **Mail** tab and make sure that your mail profile is highlighted. Then click on **Properties**.

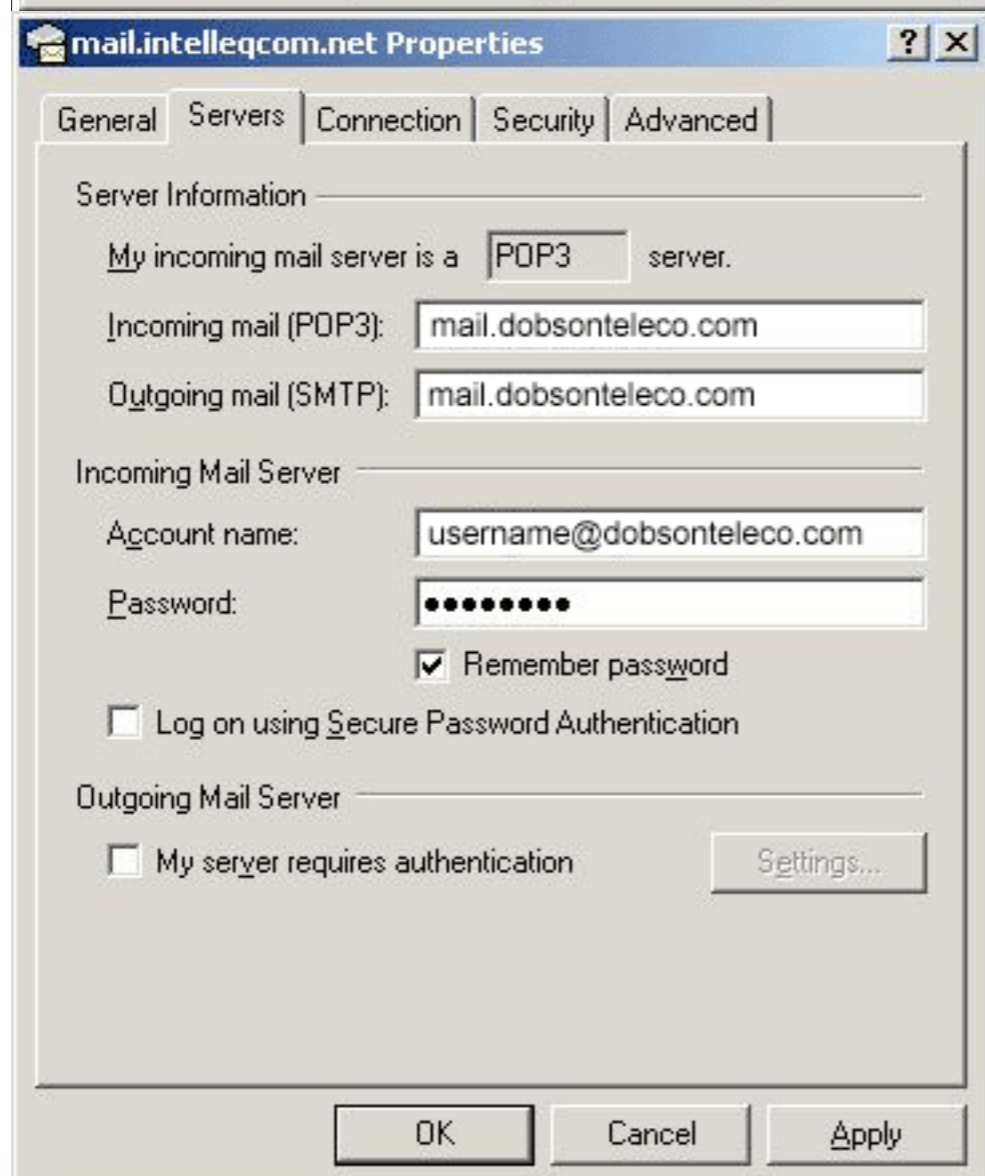


Verify that your **Name** is correct.

Organization really only needs to be filled in if you have a company name.

Make sure that your full e-mail address is in the **E-mail address** field.

Once you have done this click the tab marked **Servers**.



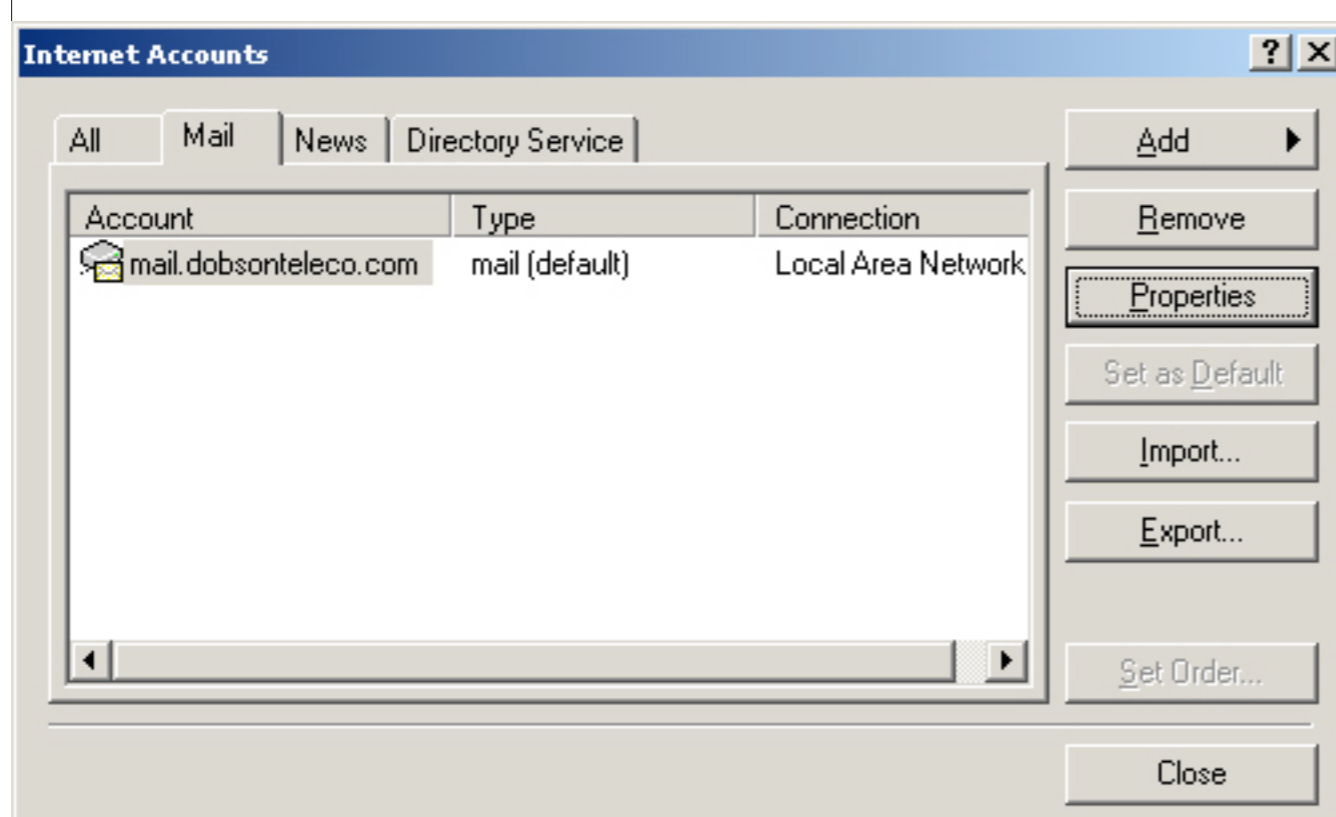
Verify that the server names are entered correctly.

Incoming mail (POP3) should be **mail.dobsonteleco.com**

Outgoing mail (SMTP) should be **mail.dobsonteleco.com**

Also make sure that your **Account name** and **Password** are entered correctly.

Once you have verified and changed information as needed, click the **Apply** button and then the **OK** button.



On this screen just click **Close** and then to test the settings click on **Send/Receive** on the main Outlook window.